



ALPINE COLLEGE

Please attach a recent photograph

**Alpine House
Pemberton Street
Birmingham
B18 6NY
United Kingdom
Tel: 0121 200 1170 Fax: 0121 200 3371
info@alpinecollege.co.uk, www.alpinecollege.co.uk**

For office use only:

Ref No: _____
Start Date: _____
Approved by: _____
Signature: _____

Student Application Form

Please complete this application form legibly using BLOCK CAPITALS in BLACK ink and hand it over to your local representative or send it directly to the college office. Make sure that all required documents and payments are enclosed with this form. Incomplete application forms will NOT be considered.

Course

Please enter details of the course you wish to enroll in. All course details are available in College website/prospectus.

Course Title: _____

Desired Start Date: _____

Personal Details

Title Mr Ms Mrs

First Name: _____

Date of Birth: _____

Surname: _____

Passport No.: _____

Nationality: _____

Marital Status: _____

Address

Permanent address

Correspondence address

(If different)

Country: _____ **Postcode:** _____

Country: _____ **Postcode:** _____

Tel No.: _____

Email ID: _____

Mobile: _____

English Language Proficiency

Tick appropriate box and enter score or band if applicable. Ensure that a copy of the transcript is sent with this application.

- IELTS Score _____ TOEFL Score _____ None
- Other, please specify _____

Education

Academic Qualifications - Examinations Achieved

Please list all qualifications taken, whatever the result, in chronological order. Documentary evidence of known results should be sent with this form.

Date (MM/YY)	Qualification	Subjects	Result (Grade achieved)

Work Experience

Please give details of work experience, training and employment.

From (MM/YY)	To (MM/YY)	Post held	Organisation Name	Brief description of duties

Next of kin

Name: _____

Address: _____

Tel No.: _____

Referees (Enter below the names, addresses and professional status of two persons who have agreed to act as referees with regard to your work in education and who know your work from different points of view.

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Ethnic Background

- | | |
|--|---|
| <input type="checkbox"/> White | <input type="checkbox"/> Black: Of Caribbean Origin |
| <input type="checkbox"/> Asian: Of Indian Origin | <input type="checkbox"/> Black: Of African Origin |
| <input type="checkbox"/> Asian: Of Pakistani Origin | <input type="checkbox"/> Mixed: White and Asian |
| <input type="checkbox"/> Asian: Of Bangladeshi Origin | <input type="checkbox"/> Mixed: White and Black African |
| <input type="checkbox"/> Asian: Of East African Origin | <input type="checkbox"/> Mixed: White and Black Caribbean |
| <input type="checkbox"/> Asian: Of Chinese Origin | <input type="checkbox"/> Do not wish to answer |
| <input type="checkbox"/> Asian: Of Other Origin | <input type="checkbox"/> Other specify: _____ |

Disability

Please indicate below whether or not you will need any additional support or facilities. This information will be passed on to our Academic Director, who will liaise with you and the academics in the department who will support you through the admissions process and determine whether we can meet your study needs.

- No known disability
- Mobility/Wheelchair user Blind/Partially sighted
- Deaf/Hearing Impairment Autism/Mental Health/Learning Difficulty
- Unseen Impairment e.g. Disease/epilepsy Dyslexia/Other impairment (Please specify)
- Speech Memory/Concentration
- Physical co-ordination Continence
- Ability to lift, carry or move every day objects
- Perception of risk of physical danger

Gender Male Female **Age** 15-19 20-29 30-44 45-64 65 and over

How did you hear about the College?

Friends Internet Seminar Referral other, please specify _____

I confirm that all the information supplied is correct and I understand that giving false information may constitute a fraudulent claim and could result in disciplinary action being taken against me.

Signature: _____

Date: _____

Terms & Conditions: (PLEASE READ)

- A minimum age for registration at Alpine College is 18 years.
- The amount of fees mentioned on the College Documents and Website is excluding Awarding Body Registration and Examination fee which is generally non-refundable.
- No student will be admitted to any program unless the director of academic admission is satisfied that the students previous qualifications will enable him/her to benefit from the proposed program.
- Alpine College reserves the right to grant or refuse admissions to any candidate for any reason deemed suitable.
- The college reserves the right, at any time to make whatever changes may be deemed necessary in admission requirements, fees, charges tuition, policies, regulations and academic programmes prior to the start of any programme.
- The college reserves the right to cancel any course should the minimum enrolment figures not be met.
- Fees must be paid in full before commencing studies unless an instalment programme has been agreed and half fees must be deposited in order to obtain any kind of letter. A registration of £100 is a non-refundable amount, unless Alpine is not able to service the programme.
- In the event student being dismissed by the college, fees will not be refunded.
- The Alpine College reserves the right to place a student onto a programme commencing at a future date who arrives late for the programme they should be attending.
- The tuition fees are not refundable. However, if a student has been refused a visa to enter the UK, fees paid will be refunded, apart from the sum of £100 to cover the administrative charges, provided the following conditions are met:
 - The student has not entered the UK.
 - The student provides Alpine College with original Refusal Letter issued by the British embassy/high commission.
 - If the student has lodged an appeal, the fees will be refunded once the college receives documentary evidence that the appeal has been dismissed.
 - The original letter of acceptance and other letters issued by Alpine College must be returned back.
- A minimum attendance of 85% is mandatory. Candidates failing to achieve this minimum shall be expelled from the course and the Home Office shall be notified. No fees will be refunded if the candidate is expelled by the College.
- Any candidate who has not reported to the college on the date of joining will be expelled from the course.
- The candidate must request for leave of absence by way of a filled in application at least one week in advance of the required leave.
- Overseas students on a student visa are required to attend a minimum of 21 hours per week day time study.
- The College will not facilitate any student who is in breach of immigration rules.
- **If any Student applying via Agents, it's their responsibility to check whether the Agent is on Alpine College Approved Panel.**
- **Under any circumstances, NO FEES should be paid to any Agents. Fees should be paid to Alpine College Directly either via Bank Transfer or Demand Drafts. Alpine College will not be held responsible if any monies are paid to anyone else but the College.**
- **Alpine College will only request the Fees of your Course, once your application has been successful and you have received an unconditional Offer Letter.**

Declaration: I have read the terms & conditions detailed above and agree to abide by them.

Name _____

Date _____

Signature _____